

# GENERAL COUNSELING FORM

For use of this form, see AR 635-200; the proponent agency is MILITARY RCEN

## DATA REQUIRED BY THE PRIVACY ACT OF 1974

**PRIVACY:** 5 USC 301, 10 USC 3012(G). **PRINCIPAL PURPOSE:** To record counseling data pertaining to service members.  
**TYPICAL USES:** Prerequisite counseling under paragraphs 5-8, 5-13, chapters 11, 13 or section III, chapter 14, AR 635-200. May also be used to document failures of rehabilitation efforts in administrative discharge proceedings.  
**DISCLOSURE:** Disclosure is voluntary, but failure to provide the information may result in recording of a negative counseling session indicative of the subordinate's lack of a desire to solve his or her problems.

### PART I - BASIC DATA

1. NAME (last, first, MI) <p style="font-size: 1.2em; font-family: cursive;">LAKE MICHAEL J.</p>	2. SOCIAL SECURITY NO. <div style="background-color: black; width: 100px; height: 1.2em; margin: 5px;"></div>	3. GRADE <p style="font-size: 1.2em; font-family: cursive;">PFC/E-3</p>	4. SEX <p style="font-size: 1.2em; font-family: cursive;">M</p>
5. UNIT  58th Maintenance Company (LE/GS)	FOR TRAINING UNITS ONLY		
	6. WEEK OF TRAINING	7. TRAINING SCORES HIGH _____ MED _____ LOW _____	

### PART II - OBSERVATIONS

8. DATE AND CIRCUMSTANCES

A. It has been brought to my attention that your duty performance; conduct, and overall behavior have been deficient in these areas:

1. *PSYCHIATRIC EVALUATION (PERSONAL PROBLEMS)*
2. *MISSING FORMATIONS*
- 3.
- 4.

B. Pursuant to paragraph 1-18, AR 635-200, this constitutes a formal counseling session concerning your noted deficiencies. You will be given a reasonable period of time to rehabilitate yourself into a productive, satisfactory soldier. Your conduct will be monitored during this period of time and you will be given every opportunity to prove yourself.

9. DATE AND SUMMARY OF COUNSELING

C. If your performance and conduct continues to be unsatisfactory, you will be processed for separation UP Chapter 5, ~~13~~, or 14, Section III, AR 635-200.

D. If you are processed for separation UP Chapter 5 or Chapter 13, AR 635-200, you may receive a General Discharge. If you are processed for separation UP Chapter 14, Section III, you may receive an Other Than Honorable Discharge. Each type of discharge may have serious consequences affecting civilian employment, Veteran's Benefits, or future service in the Armed Forces.

#### DISPOSITION INSTRUCTIONS

*This form will be destroyed upon: reassignment (other than rehabilitative transfers), separation at ETS, or upon retirement.*

PART III - AUTHENTICATION

10. NAME, GRADE, SIGNATURE OF COUNSELOR  
 DOUGLAS M. TOSTRUD, CPT, OD, Commanding

DATE  
 6 Sept 90

11. I acknowledge having been counseled by the above individual and understand the reason for this counseling session. I concur  nonconcur  the information above accurately reflects this counseling session. I nonconcur for the following reasons:  
 FWL

12. NAME, GRADE, SIGNATURE OF INDIVIDUAL COUNSELED  
 Lake, Michael J., E-3, Michael J. Lake

DATE  
 06 Sept 90

13. IF COUNSELED INDIVIDUAL REFUSES TO SIGN COUNSELING NOTES, COUNSELOR WILL INITIAL THIS BLOCK.

PART IV - REHABILITATION

14. REHABILITATION RESULTS/COMMENTS

15. NAME, GRADE, SIGNATURE OF INDIVIDUAL COUNSELED

DATE

16. NAME, GRADE, SIGNATURE OF COUNSELOR

DATE

PART V - UNIT COMMANDER INTERVIEW

17. INTERVIEW RESULTS AND RECOMMENDATION

18. NAME, GRADE, SIGNATURE OF UNIT COMMANDER

DATE